

# INDIAN INSTITUTE OF INFORMATION TECHNOLOGY DHARWAD

## NOTICE INVITING TENDER PROCUREMENT OF DESKTOP COMPUTERS

Tender Notification. Ref No. IIITDWD/MMU/COMP/NIT/2018/1698 Dated: 18.05.2018  
Sealed Tenders are invited for procurement of desktop computers for IIIT Dharwad.  
Interested bidders can apply.

**Approximate cost put to Tender: Rs. 50 Lakhs**

**Last Date for submission of tender: 08/06/2018, 3:00PM.**

For Tender documents and other details please visit our website [www.iiitdwd.ac.in](http://www.iiitdwd.ac.in)

**Address:** The Registrar, IIIT Dharwad, 3rd Floor, IT Park, Hubballi-580029,  
Karnataka. Ph: 0836-2250879

Sd/- Director

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY  
DHARWAD**

3rd Floor IT Park, Opp. Glass House, Hubballi-580029  
Website: www.iiitdwd.ac.in

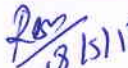
# TENDER DOCUMENT

**Tender Notification. Ref No.: IIITDWD/MMU/COMP/NIT/130-4/2018/1698**

**Dated : 18/05/2018**

<b>Name of the Goods</b>	DESKTOP COMPUTERS
<b>Estimated amount put to tender</b>	Rs. 50 LAKHS
<b>EMD amount</b>	Rs. 2,50,000/-
<b>Processing Fee</b>	Rs. 2000/- + 250 Tax
<b>Time for supply of item after release of purchase order</b>	Within 4 WEEKS
<b>Last date for submission of tender</b>	08/06/2018, 03:00PM
<b>Address for Submission of Tender</b>	<b>The Registrar IIIT Dharwad 3<sup>rd</sup> Floor, IT Park Hubballi-580029</b>
<b>Date of opening of technical bid</b>	08/06/2018, 04:00PM if possible

  
**REGISTRAR**  
**IIIT - Dharwad**  
 IT Park, Hubballi-580029  
 Karnataka State, India

  
 18/5/18

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY- DHARWAD,  
3RD FLOOR IT PARK, OPP. GLASS HOUSE, HUBLI-580029**

Phone: (0836) 2250879  
E- mail: registrar@iiitdwd.ac.in

Fax: (0836) 2357747  
Website: www.iiitdwd.ac.in

**Tender Notification. Ref :No.IIITDWD/MMU/COMP/NIT/130-4/2018/1698  
Dated: 18/05/2018**

**NOTICE INVITING TENDER (NIT)**

The Indian Institute of Information Technology-Dharwad, Karnataka (in short – IIIT-Dharwad) is an Institute of National Importance by act of Parliament under PPP Mode imparting IT Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Tenders are invited for the following items in **two cover system** (i.e., Technical bid and financial bid) subject to the following terms and conditions, from the reputed manufacturers or its authorised dealers so as to reach this office on or before scheduled date and time. The tender (Technical bid) will be opened on the same day if possible in the presence of bidders or their authorized agents who may choose to be present. The financial bid of only such bidders whose technical bid is accepted may be opened on the same day or later pre-informed date.

1. **Name of Goods : DESKTOP COMPUTERS**
2. **Estimated Cost : Rs. 50.00/- Lakhs**
3. **E M D : Rs. 2,50,000/-**
4. **Processing Fee : Rs. 2000/- + 250 Tax**
5. **Time for completion of Supply after Placing Purchase Order : within 4 weeks**
6. **Last date at time for submission of Tender: 08/06/2018, 03:00PM**
7. **Tender to be submitted at the following address :**

**Registrar, IIIT Dharwad, 3RD FLOOR IT PARK, OPP. GLASS HOUSE, HUBLI-580029**  
Phone: (0836) 2250879. E- mail:registrar@iiitdwd.ac.in

8. **Place, Date and Time of opening of technical bid:**  
Date :08/06/2018 Time :04:00 PM if possible Venue: IIIT Dharwad @ IT Park

Note: Institute shall not be responsible for any postal delay about non-receipt /non delivery of the bids or due to wrong addressee.

  
[Signature of HOD With Seal]

**REGISTRAR  
IIIT - Dharwad  
IT Park, Hubballi-580029  
Karnataka State, India**

*Riv*  
13/5/18

## **SECTION 1 : INSTRUCTION TO BIDDER (ITB)**

1. The Tender(s) must be enclosed in a sealed cover superscribing tender number/due date & should reach IIIT Dharwad on or before due date mentioned in the tender notice. If the tender cover is not sealed, it will be rejected. Tender(s) received beyond the last date of submission shall be summarily rejected and no claim of tenderrer shall be entertained in respect of receipt of tenders at the later date. No tender will be entertained by E-mail or FAX.

2. **Envelope No.1 – Technical Bid:** The supplier should give details of their technical soundness and provide list of customers of previous supply of similar items to Universities, Institutes or Government Departments/ Undertakings/ public sectors with contact details. The details of the agency/ profile should be furnished along with the copy of all related documents. This envelope should be sealed and duly super-scribed as “Envelope No. 1 – Technical Bid”. Full name and address of the agency should also be mentioned on envelope and should be addressed to The Registrar, IIIT- Dharwad.

### 2.1. Documents to be submitted in the technical bid :

- a) The agency should possess Licence certificate for manufacture or authorised supplier of the item.
- b) List of Owner/partners of the firm and their contact numbers.
- c) The agency should possess Income tax PAN number.
- d) The agency should possess GSTIN number.
- e) Catalogue of the Product with detailed product specifications.
- f) List Service Centres.
- g) List of customers with contact details.
- h) The average annual turnover should not be less than 30% of the estimated cost put to tender/quotation for the job work. The copy of the Balance sheet, Profit & Loss A/c., Trade or Manufacturing A/c for the last 3 years should be enclosed
- i) Warranty Period Offered for the tendered item to be specified. If the Warranty period is not conforming with the schedule of requirements given in section 3 of the document, the bid is liable to be treated as non-responsive and rejected.
- j) **The bid security ( EMD) may be accepted in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or Bank Guarantee from any of the Commercial Banks safeguarding the purchaser’s interest in all respects. The bid security is normally to remain valid for a period of forty-five days beyond the final bid validity period. Any bid not accompanying with EMD is liable to be treated as non-responsive and rejected.**
- k) Processing Fee
- l) Contract form given in section 5 need to be submitted.

**The above documents should be furnished in the technical bid envelope.**

### 3. Envelope No.2 – Financial bid:

3.1 Price bid must be submitted in the enclosed Price Bid Form given in **Section 4 only**. If the price is not quoted in Price Bid Form only provided in the tender document then, IIIT Dharwad will reject the bid. The rate should be quoted both in words and figures in Indian Rupees. All the pages of the financial bid should be signed affixing the seal. All corrections and overwriting should be initialled. This envelope should be duly superscribed as “Envelope No. 2 – Financial bid”. Full name and address of the agency should also be mentioned on the envelope and should be addressed to The Registrar, IIIT-Dharwad.

**Both the Envelope No. 1 and 2 should be kept in another separate envelope duly superscribed with the following details.**

**(i) Tender Notification Number (ii) " Tender for the supply of.....", (iii) Not to Open before (Date and Time)**

**Mention "Kind Attention : Contact Person's Name and Phone Number " , and submit at the address given in the Notice Inviting Tender.**

- 3 The tender will be acceptable only from the **manufacturers or its authorised supplier.**
- 4 The institute does not bind itself to offer any explanation to those bidders have not been found acceptable by the Technical Evaluation Committee of the Institute.
- 5 The Institute **reserves the right to visit to the factory** before or after issue of supply order to satisfy itself regarding quality of production . In case of any remarks /default noted, the EMD will be forfeited even if pre-qualified.
- 6 **Quoting of Price(s):** Price quoted should be in Indian Rupees, free delivery to IIIT Dharwad including loading/unloading.
- 7 **The Financial bid shall be in the format of Price Schedule given in Section 4. The Contract form as per format given in section 5 shall be submitted. Incomplete or conditional tender will be rejected.**
- 8 Details of item to be carried out, approximate quantity and the specifications are mentioned in "Section 3 " appended to this Notice Inviting Tender.
- 9 **The item to be used is strictly according to the specification and subject to test by the institute/concerned authorities. It must be delivered and installed in good working condition.**
- 10 The Institute **reserves the right to cancel or reduce the quantity** included in the schedule of requirements at any time after acceptance of the tender with a notice. The Contractor/Supplier shall have no claim to any payment of compensation or otherwise whatsoever, on account of any profit or advantage which he might have derived from the execution of the work/supply in full but he did not derive in consequence of the foreclosure of the whole or part of the works.
- 11 **Performance Security of 5 % of contract value in terms of Bank Guarantee by scheduled banks shall be given by the successful bidder for the total period of Warranty.**
- 12 **Release of EMD :** The EMD shall be released after receipt of performance security from successful bidder.
- 13 **Validity of bids:** The rate quoted should be valid for a minimum of 90 days. No claim for escalation of rate will be considered after opening the Tender.
- 14 **Imports : In case, Goods are to be Imported, the Indian agent should furnish authorisation certificate by the principles abroad for submission of the bid in response to this Notice Inviting Tender.**
- 15 **Clarification of Tender Document:**A prospective bidder requiring any clarification of the Tender Document may communicate to the contact person given in this notice inviting tender.
- 16 **Amendment of Tender document:** At any time prior to the last date for receipt of bids, Institute may for any reason, whether at its own initiative or in response to a clarification requested by prospective bidder, modify the Tender document by an amendment.
- 17 The bids shall be written in English language and any information printed in other language shall be accompanied by an English translation, in which case for the purpose of interpretation of the bid , the English translation shall govern.
- 18 The Institute reserves the right of accepting any bid other than the lowest or even rejecting all the bids. The decision of the Institute Purchase Committee is final in all matters of tender and purchase.

19. The bidder should give the following declaration while submitting the Tender.
20. Institute may at its own discretion extend the last date for the receipt of bids.
21. Any other details required may be obtained from the contact person given in the notice inviting tender during the office hours.

**DECLARATION**

I/we have not tampered/modified the tender forms in any manner. In case , if the same is found to be tampered/modified, I /we understand that my/our tender will be summarily rejected and full Earnest money deposit will be forfeited and I /we am/are liable to be banned from doing business with IIIT-Dharwad and / or prosecuted.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_

\_\_\_\_\_

**Place :**

**Date :**

**Seal of the Bidder's Firm**



## **SECTION 2 : CONDITIONS OF CONTRACT.**

1. The rates should be quoted for preferably FOR destination from supply within India.
2. In case of import both CIF and/ or FOB rate should be quoted. All components of expenditure to arrive at Hubli need to be explicitly specified.
3. The bidder shall indicate the excise duty exemption for the goods if applicable.
4. The institute is eligible for customs duty exemption, excise duty exemption, issuance of form D.
5. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any.
6. Rate quoted should be inclusive of Testing, commissioning and Installation of equipment and Training.
7. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier. In case of Imports, the payment will be made through LC / Sight Draft / After Installation, and performance security need to be submitted at the time of LC commitment / issue of sight draft.
8. Guarantee and Warrantee period should be specified for the complete period conforming to the section 3 of this tender document.
9. Period requirement for the supply and installation of item should be specified conforming to the section 3 of this tender document.
10. In case of dispute, the matter will be subject to Hubli-Dharwad Jurisdiction only.

### **SECTION 3 : SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS**

[ To be filled up by the Department / Center of IIIT-Dharwad ]

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Item(s) Name to be Procured : Desktop Computers  
Type (Equipment / Software / Furniture / Others) : Equipment  
Brief Specifications of the Item(s) : Attached  
(Attach Additional Sheet if necessary)  
Quantity : 75 (Nos)  
Any other details / requirement :  
Warranty Period required : 3 Years  
Delivery Schedule expected after release of Purchase order (in Weeks) : 4 weeks  
EMD (in Rupees) : Rs.2,50,000/-  
Performance Security to be given by Successful Bidder after release of Purchase Order (in Rupees) : @ 5%



## SECTION 4 : PRICE SCHEDULE

[ To be used by the bidder for submission of the bid ]

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1. Item Name :
  2. Specifications  
(Conforming to Section 3 of  
Tender document- Enclose additional  
sheets if necessary) :
  3. Currency and Unit Price in Rupees :
  4. Quantity :
  5. Item Cost (Sl No. 3 \* Sl. No. 4 ) :
  6. Taxes and Other Charges :  
(i) Specify the type of taxes and duties  
in percentages and also in figures.  
(ii) Specify Other Charges in figures.
  7. Warranty Period :  
(Conforming to the Section 3 of  
Tender document- This should be  
mentioned in technical bid also in  
order to get qualified for financial bid)
  8. Delivery Schedule :  
(Conforming to the Section 3 of  
Tender document
  9. Name and address of the Firm for  
placing purchase order :
  10. Name and address of Indian authorized  
agent ( in case of imports only) :

Signature of the Bidder : \_\_\_\_\_

Name and Designation : \_\_\_\_\_

Business Address : \_\_\_\_\_

Place :

Date :

Seal of the Bidder's Firm

## SECTION 5 : CONTRACT FORM

[ To be provided by the bidder in the business letter head]

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1. (Name of the Supplier's Firm) hereby abide to deliver the by the delivery schedule mentioned in the section 3 tender document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in the tender document without any defect and deviations.
3. Warranty will be given for the period mentioned in the tender document and service will be rendered to the satisfaction of IIIT-Dharwad during this period.

**Signature of the Bidder :** \_\_\_\_\_

**Name and Designation :** \_\_\_\_\_

**Business Address :** \_\_\_\_\_

\_\_\_\_\_

**Place :**

**Firm**

**Date :**

**Seal of the Bidder's**

Specifications:

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY, DHARWAD**  
(Institute of National Importance by Parliament Act)

ISO Certification	Manufacturing facility/Brand should be ISO 9001:2008, ISO 14001:2004 & ISO/IEC 27001:2013 certified
Make and Model	Please quote for only Business / Enterprise Model Only
Processor	Intel® 7th Generation Core i7-7700 7 <sup>th</sup> Generation. Dual Core CPU with 3.6 GHz, up to 4.2 GHz with Intel Turbo Boost, 8 MB cache, 4 cores
Chipset	Intel Q270 chipset or Higher
Motherboard	OEM Motherboard with OEM logo embossed on the motherboard
Memory	16 GB DDR4 RAM expandable to 64GB; Four DIMM slots; Non-ECC dual-channel 2400MHz DDR4 SDRAM or Higher
Hard Disk Drive	1TB HDD, 7200 RPM, SATA III 6 Gbps
Optical Drive	DVD Writer
Graphics & Audio	Integrated Graphics & High Definition Integrated Audio with Internal Speaker
Ethernet & Wi-Fi	Integrated Gigabit (10/100/1000 NIC) LAN and Wi-Fi Card
Slots	Minimum 3 Full height PCI/PCIe Slots (2 x PCIe1 and 1 x PCIe16)
Bays	Minimum 3 bays with atleast (2) 2.5 / 3.5" Drive bays & (1) ODD bay
Ports	<ul style="list-style-type: none"><li>• Front I/O : (2) USB 2.0 ports, (2) USB 3.0 Ports, 3.5mm headphone output and microphone jack.</li><li>• Rear I/O - (2) USB 2.0 ports, (4) USB 3.0 Ports (1) VGA / HDMI video port; (2) Display Port/DVI-D Port (1) RJ-45 network connector (1)RS-232 serial port, 3.5mm audio in/out jacks</li></ul>
Monitor	21.5" LED OR higher with IPS Panel (Same make as PC)
Power Supply	240 W OR Higher active PFC Power Supply
Keyboard/Mouse	USB keys keyboard (Same make as PC) & USB Mouse (Same make as PC)
Operating System	Dual OS: Windows 10 Pro and Ubuntu preloaded. System Should be Certified with Windows and Linux.
Diagnostic Tool	Inbuilt Pre-Boot BIOS Diagnostics
Security	TPM 2.0 Security Chip SATA port disablement (via BIOS) Serial, parallel, USB enable/disable (via BIOS) Optional USB Port Disable at factory (user configurable via BIOS) Removable media write/boot control Power-On password (via BIOS) Administrator password (via BIOS)
Support	5 year onsite warranty should reflect in the service website of OEM
Others	Energy Star 6.1 PCO and EPEAT Qualified

IT Park, 3rd Floor, Hubballi -580029, Karnataka State, India,  
☎ : +91836-2250879 (Off), website: www.iiitdwd.ac.in

*[Handwritten signatures and initials]*